State of Michigan

OBRA Automation suite screens

Pending workflow – OBRA

OBRA Reviewer pends an assessment form to

obtain more information from Assessor

**Workflows with screenshots:**

**Precondition**:

Coordinator has submitted the Evaluation to OBRA Staff

**Process:**

OBRA Staff views the records in the ALL/Eval type queue and picks the Evaluation. Evaluation status is W.

**Graphical user interface, text

Description automatically generated**

After picking a record from the queue, land on Evaluation MDHHS Determination Screen

**A screenshot of a computer

Description automatically generated with medium confidence**

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Description automatically generated with medium confidence**

OBRA Staff scrolls down to the bottom of the page assigns the Evaluation to self from the Evaluation MDHHS Determination screen. OBRA Staff will be able to “30 Month Rule” , “Transfer Trauma notes” and enter “Reviewer’s Recommendations” before making the Determination.

Graphical user interface, application

Description automatically generated

Once assigned, the Reviewer name is added to the MDHHS Determination headline and the Assign button is replaced by Save button, as shown below.

Graphical user interface, application

Description automatically generated

Graphical user interface, application

Description automatically generated

OBRA Staff should have the ability to mark an Evaluation as Pending for the Consumer due to requiring more data in all/some/one of the following sections: Coversheet, DCH 3877, DCH 3878, Psychological, Nursing, Psychiatric, Psychosocial, Sensorimotor, and Communication before making the determination.The user is taken to the “Pending Evaluation” screen.

* Go to Evaluation.
* Click on the drop-down next to the consumer’s name
* Click on “Mark as Pending”

Graphical user interface, text, application

Description automatically generated

Land on “Pending Evaluation” screen.

Graphical user interface, text

Description automatically generated

OBRA Staff to verify the ability to enter notes indicating the need for more information for a section during Pending Workflow

Graphical user interface, text

Description automatically generated

Notes can be entered in the individual assessments too.

* Select an individual assessment and click on Save.
* Click on the highlighted assessment and land inside the assessment
* Click on ‘I’ and enter comments
* Click on save

Graphical user interface, text, application

AI-generated content may be incorrect.

Click on Psychosocial Assessment, enter the comments in the yellow bordered text box

Graphical user interface

Description automatically generated with medium confidence

* Graphical user interface, application, Word

  Description automatically generated

Graphical user interface, application

Description automatically generatedClick on “Nursing” and enter the comments in the yellow bordered text box

A screenshot of a computer

AI-generated content may be incorrect.

Send to CMH: Use the Send to CMH

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Description automatically generated

After sending to CMH:

OBRA Staff is redirected to the Evaluation MDHHS Determination page. There would be a symbol/icon to denote the Pending status.

Graphical user interface, text, application

Description automatically generated

System shall mark the status of an Evaluation as “P once the Evaluation is in Pending status. This is visible from the Evaluation search screen.

Graphical user interface, application

Description automatically generated

Pending letter will be available after Pending action is saved/submitted. It is available from Letter History as well as the Pending queue.

From Pending queue:

Graphical user interface, text, application

Description automatically generated

From Letter History:

Graphical user interface, text, application

Description automatically generated

Graphical user interface, text, application

Description automatically generated

Upon click, the Pending letter opens in new window.

Graphical user interface, text, application, email

Description automatically generated